



**TOOELE COUNTY SHERIFF'S OFFICE**  
FRANK J. PARK, SHERIFF

47 South Main · Tooele, Utah 84074  
Telephone: (435) 882-5600 · Fax (435) 843-3330

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**Government Records Access and Management Act (GRAMA)  
REQUEST FORM**

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Description of records sought (case #, date, time, location):

- I am the subject of record.
- I am the authorized representative of the subject of the record.
- I would like to inspect (view) the records as permitted by UCA 63G-2-201.
- I would like to receive a copy of the records. I understand that I may be responsible for fees associated with copying charges or research charges as permitted by UCA 63G-2-203.
- I am requesting a waiver of copy costs because:

Releasing the record primarily benefits the public rather than a person. Please explain:

My legal rights are directly affected by the record and I am impoverished. (Please attach information supporting your request for a waiver of the fees.)

If the requested records are not public, please explain why you believe you are entitled to access.

- I am requesting response as soon as reasonably possible, but no later than ten (10) business days after receiving this request as permitted by UCA 63G-2-204(3)(a).
- I am requesting expedited response as permitted by UCA 63G-2-204(3) (a). (Please attach information that shows your status as a member of the media and a statement that the records are required for a story for broadcast or publication; or other information that demonstrates that you are entitled to expedited response.)

Requester's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

ID Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Signature: \_\_\_\_\_

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## GRAMA FEE SCHEDULE

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ITEM	COST
<ul style="list-style-type: none"> <li>• Inspect (view) records</li> </ul>	No Charge
<ul style="list-style-type: none"> <li>• Incident Reports <i>(Includes initial reports and supplements and state accident reports and supplements)</i></li> </ul>	\$5.00
<ul style="list-style-type: none"> <li>• All other written documents "except scale diagrams"</li> </ul>	\$25.00
<ul style="list-style-type: none"> <li>• Copies of photographs contained in the file</li> </ul>	\$15.00
<ul style="list-style-type: none"> <li>• Copies of digital pictures (per picture)</li> </ul>	\$3.00
<ul style="list-style-type: none"> <li>• Pictures to compact disk (CD)</li> </ul>	\$25.00
<ul style="list-style-type: none"> <li>• All reports for L.E.P.C. / hazardous material incident reporting</li> </ul>	
<ul style="list-style-type: none"> <li>○ Incident reports (includes initial and supplements)</li> </ul>	\$5.00
<ul style="list-style-type: none"> <li>○ Impact statements, Tier II reporting and related documents</li> </ul>	\$5.00 +
<ul style="list-style-type: none"> <li>○ \$5.00 includes first 10 pages, additional pages (per page)</li> </ul>	.25
<ul style="list-style-type: none"> <li>• Copies of reconstructed scale</li> </ul>	
<ul style="list-style-type: none"> <li>○ Diagrams</li> </ul>	\$100.00
<ul style="list-style-type: none"> <li>• Copies of original video &amp; audio tapes (each VHS/DVD/CD)</li> </ul>	\$25.00
<ul style="list-style-type: none"> <li>• Copies of 911 recordings &amp; radio traffic (CD)</li> </ul>	\$25.00